**January 15, 2014[[1]](#footnote-1)**

**1:00 PM**

**CA Public Utilities Commission Office – San Francisco**

**505 Van Ness Avenue, Courtyard Room**

**San Francisco, CA 94102**

Present (Committee):

* Ken McEldowney (Consumer Action)
* Jeff Mondon (AT&T)
* Marcie Evans (Cox Communications)
* Yvonne Wooster (Calaveras Telephone Company)

Present (CPUC Staff):

* Benjamin Schein (CD Liaison)
* Andrew Lomeli (CD)
* Fe Lazaro (CD)
* Alan Rayo (CAB)

Present (Public):

* Vanessa Anderson (RHA)
* Graciela Valero (Xerox)
* Bill Allen (Xerox)

On Conference Line

* Alex Gudkov (Xerox)
* Maureen Kenihan (Xerox)
* Sindy Yun (CPUC – Legal)
* Paul Goodman (Greenling Institute)
1. **Introduction**, Ken McEldowney, Chair
* Everyone present introduced themselves to the group.
1. **Approval of Minutes:**
* No vote was taken due to lack of quorum.
1. **Fiscal Report**
* Fiscal passed out copies of the most recent California LifeLine budget report
* It was requested that the names of the contractors be corrected/updated on the report.
1. **CAB Report**
* A document showing open cases for November 2013 was presented to the group.
1. **Contract Reports (Xerox and RHA):**
	* Xerox presented their annual report. It was requested that the next report include data showing response rates by language.
	* RHA provided an update on its outreach activities and handed out a summary.
2. **Legal Liaison:**
* There is no update on the Conflict of Interest Issue.
	+ Commission has signed off on the proposed legislation.
	+ We sought a sponsor, but were unable to obtain one.
	+ Commission intends to reintroduce the proposed legislation in 2012.
	+ There is no further action on this issue at this time.
1. **Public Comments:**
* None.
1. **Communications Division Liaison reports:**
* Budget
	+ Resolution T-17407 was approved on 10/3/13. The 2014/15 budget for ULTS is $204,438,000
* Status of Proceedings:
	+ R. 11-03-013 (California LifeLine) – a proposed decision is scheduled for vote tomorrow (1/16/14). Version 3 was published, eliminating the requirement for VoIP providers to offer LifeLine.
* Claims Status
	+ Carrier claim payments are up to date. Currently processing claims submitted in December and January.
* Status of Legislation
	+ AB 300 – vetoed
	+ AB 1407 – converted into a 2-year bill
	+ AB 1409 – vetoed
* FCC Compliance Status
	+ CD has an extension request in to the FCC for time to implement the Image Exchange and ID Check (7/1/14).
	+ Implementation of a Temporary Address check is ongoing.
* Form 700
	+ Members are encouraged to send in their form to the executive office.
* Additional Questions For the Next Meeting
	+ Why is the Commission no longer doing LifeLine marketing?
	+ What is the status of the LifeLine Rebranding effort?
	+ Can the AC receive a copy of the survey done of customers who did not return their forms?
	+ Can we have a discussion on changing the timing of the Outbound Dialer calls?
	+ Can we discuss using a caller ID tag to read “CA LIFELINE”?
	+ Xerox was asked to provide Approvals and Denials by language.
1. **ULTS-AC Report:**
* No recommendations for Communications Division staff
* No proposed initiatives for 2014
* Discussion of AC’s Role – No comments
1. **Review of Administrative Committee vacancy status:**
	* Invitation to nominate Members
	* Ana Montes, Ortensia Lopez have both resigned from the AC
	* Michele King is removed as no longer working for the Commission.
2. **Future Meeting Date/Location:**
	* + The next meeting will be held on March 13th, at 1:00 pm in the Courtyard Room.
3. **Adjournment:**
1. This location is accessible to people with disabilities. If specialized accommodations for the disabled are needed at the location of this meeting, e.g., sign language interpreters please call the PUC Public Advisor at (415) 703-2074 // email: public.advisor@cpuc.ca.gov three business days in advance of the meeting. [↑](#footnote-ref-1)