

**CHCF-A Administrative Committee
Meeting Minutes for February 15, 2018
10:00 A.M. Room 3204**

Venues

California Public Utilities Commission
505 Van Ness Avenue
Room 3204
San Francisco, CA 94102

Mono County CAO Conference Room
Sierra Center Mall, Suite 307
452 Old Mammoth Road
Mammoth Lakes, California 93546

Attendees

Stephen Kalish	Alternate Community Based Organization
Patrick Hoglund	Office of Ratepayer Advocates
Sindy Yun	Legal
Ann Ten-Eyck	Cooper, White Cooper
Benson Jung	Fiscal
Felix Robles	Communications Division
Michael Coen	Communications Division
Tom Laxton	Communications Division

1. Introductions

Introductions were made and roll was taken.

2. Approval of the February 16, 2017, Public Meeting Minutes

Stephen Kalish moved to approve minutes. Patrick Hoglund seconded the motion. Minutes were unanimously approved.

3. Administrative Services-Fiscal Services

Benson Jung presented financial statements:

- Stephen wanted to compare this year's funds to previous years and requested that the Fiscal Group provide the end of fiscal year fund balances for 2014/15, 2015/16 and 2016/17 to compare to the end of calendar year 2017 figure.
- Stephen will comment further when fund balances are updated.

5. Liaison Reports

a. Communications Division

Michael Coen, with help from Felix Robles, presented the Communications Division report:

- Mike will provide application numbers for Ducor, Foresthill and Pinnacles' 2018 GRCs
- Ducor A.17-10-003
- Foresthill A.17-10-004

- Pinnacles A.17-12-004
- Stephen received applications for rehearing notifications for the three recently completed General Rate Cases.
- Mike had no comment on this.

b. Legal Division – No comments.

6. Vote for Committee Officers: Chair and Alternate

Stephen is nominated by Patrick to be the chair. Stephen motioned for Patrick to be the Vice Chair. The nominations were seconded. There were no objections. Motion carried 2-0. Stephen Kalish is Chair and Patrick Hoglund is Vice-Chair.

7. Public Comments – Stephen suggested sending a card to congratulate Stan on his new grandchild.

8. Future Meeting Date

Sindy suggested that staff move forward with a resolution to change the scheduled quarterly meetings. The resolution would state that the meetings would be conducted at minimum twice a year, leaving room for future meetings if necessary. Stephen motioned that the biannual meetings should take place in May and November. Patrick seconded the motion. The next meeting will be at 10:00 AM on May 17, 2018.

9. Adjournment

Motion to adjourn the meeting by Stephen Kalish and seconded by Patrick Hoglund. The motion carried and the meeting was adjourned at 10:36 a.m.

Minutes take by: Thomas Laxton
Reviewed by: Michael Coen