

**DDTP SPEECH GENERATING DEVICE
CLAIM CHECKLIST**

LIST OF REQUIRED COPIES OF SUPPLEMENTAL DOCUMENTATION

To be completed and/or provided to the CPUC by **the SGD Provider/Manufacturer** at the request of the SGD applicant unless the SGD applicant or family contact/legal guardian provides directly.

The following items are required and must be provided by the SGD Provider/Manufacturer if the applicant/client is unable to provide. Apply a check mark to the boxes below to confirm that these required documents are included with this claim, or otherwise provided to the CPUC under separate cover. Any missing or incomplete items may result in a delay in the processing of this application or rejection.

- Invoice
- CPUC Purchase Order
- Proof of Delivery (CA Residence)
- Explanation of Benefits (Proof of Payment or Denial Letter from Applicant's health insurance)

This information is to be submitted electronically via Kiteworks: <https://cpucftp.cpuc.ca.gov/>