

Appendix A-4, ANNUAL WORK PLAN AND PERFORMANCE METRICS PLAN (see Sec VI. B)									
[Consortium Members, create a separate work plan and performance metrics plan for each work plan year, if seeking multi-year funding]									
Name of Consortium:		San Joaquin Valley Regional Broadband Consortium							
Name of Project:		San Joaquin Valley Regional Broadband Consortium 2023-2025							
Proposed Start Date of Project:		1/1/2023							
Broadband deployment activities funded by other state or federal grants		None							
Confirmation that CASF consortium budget does not duplicate any other sources of funding		Confirmed <input checked="" type="checkbox"/> Check		If checked, explain why there is no funding duplication: Any ongoing projects do not have these specific deliverables.					
Year 1 [2023] <i>[see instructions below for work plan terminology definitions and requirements]</i>									
Objective	Activity Description	Start-Up Activity	Deliverable(s) *	Beginning Month	End Month	Performance Measure(s)*	Method for Performance Tracking and Measuring	Responsible Party(ies)	
Objective 1. Collaborating with the Commission, the California Department of Technology, the open access Middle Mile Advisory Committee, and other state agencies to engage regional consortia, local officials, ISPs, WISPs, stakeholders, and consumers regarding priority areas and cost-effective strategies to achieve the broadband access goal.	Activity 1	Continue to identify Broadband priorities or gaps within regional public health, education, economic, land use, transportation, emergency response, and workforce development plans.	<input type="checkbox"/>	Continue to update the 8 county region Inventory of local/regional plans that include broadband as a priority. Identify gaps in local/regional plans.	January	December	1. Update the San Joaquin Valley inventory of local and regional plans that include broadband as a priority 2. Continue to collect speed test results on an annual basis. (Two communities per County) 3. Present Regional Broadband Update to local elected officials, stakeholders and CBOs once a year during California Partnership for the San Joaquin Valley quarterly meeting. 4. Update the San Joaquin Valley Preferred Scenario for Middle Mile deployment based on CENIC's current work and identify future projects.	1. Review and record language included in adopted planning documents. 2. Track variance between Urban vs Rural Broadband speeds vs monthly ISP plans. 3. Track community outreach through metrics on social media and website analytics. 4. Record and report on survey results.	OCED & SJVRBC Members
	Activity 2	Continue to identify local zoning and permitting challenges and propose best practices utilized by other Consortia to streamline broadband expansion.	<input type="checkbox"/>	Catalogue and/or draft new language for broadband policies.	January	December			OCED & SJVRBC Members
	Activity 3	Continue to work with local County Offices of Education and local CBOs to provide the necessary information to enable the CPUC and CSU Chico to update State broadband access maps.	<input type="checkbox"/>	Gather and report mapping and speed test results in a minimum of two communities per County	January	December			OCED & SJVRBC Members
	Activity 4	Continue to conduct marketing and outreach for SJVRBC projects	<input type="checkbox"/>	Coordinate direct marketing and outreach materials via Social Media platforms and website posts.	January	December			OCED & SJVRBC Members
	Activity 5	Continue to work with CENIC to identify needs and gaps in the proposed middle mile network.	<input type="checkbox"/>	Meet with CENIC on a quarterly basis to share needs and gaps findings.	January	December			OCED & SJVRBC Members
Objective 2. Identifying potential CASF infrastructure projects or potential broadband deployment projects related to new programs created under SB 156 and AB 164, along with other opportunities, where ISPs and WISPs can expand and improve their infrastructure and service offerings to achieve the goal of reaching 98% broadband deployment in each consortia region	Activity 1	Continue to inventory & map broadband infrastructure assets in the San Joaquin Valley, including fiber routes, nodes and wireless sites or assets that could support wireless infrastructure.	<input type="checkbox"/>	Update map(s) of assets by county	January	December	1. Update the San Joaquin Valley Network Broadband Map. 2. At least eight (8) priority areas identified per year. 3. Update one (1) map of broadband provider offerings by community, including key anchor institutions identified 4. A minimum of three (3) CASF infrastructure projects identified per year 5. Update one (1) Inventory of partnership and funding opportunities by county.	1. Record, document and report mapping to community leaders, stakeholders, CBOs, and ISP(s) serving the San Joaquin Valley. 2. Use all data collected in other activities and work with ISPs and WISPs to identify possible CASF projects.	OCED & SJVRBC Members
	Activity 2	Continue to map broadband infrastructure gaps, using CPUC maps and Microsoft Digital Equity Dashboard (new interactive tool), speed testing, socioeconomic data, population density, and anchor institution customer/client place of residence (urban, rural, farm).	<input type="checkbox"/>	Update map(s) of gaps by county. Inventory broadband offering by community and key anchor institutions.	January	December			OCED & SJVRBC Members
	Activity 3	Continue to identify priority areas, (Communities & Census tracts) for broadband infrastructure improvement based on gaps/assets assessments.	<input type="checkbox"/>	Update listing of priority areas (by county, community and census tracts), with rationale & justification.	January	December			OCED & SJVRBC Members
	Activity 4	Continue to identify CASF infrastructure projects	<input type="checkbox"/>	Facilitate submission of proposals to CASF infrastructure projects	January	December			OCED & SJVRBC Members
	Activity 5	Continue to identify other opportunities (i.e., leverage funding, collaborating with other stakeholders)	<input type="checkbox"/>	Description of other partnership opportunities and potential funding mechanisms.	January	December			OCED & SJVRBC Members

Objective 3. Assisting potential CASF infrastructure applicants or potential applicants for broadband deployment projects related to the new programs created under SB 156 and AB 164 in the project development or grant application process	Activity 1	Continue to implement cost-effective strategies for broadband deployment based on available infrastructure and geographic barriers	<input type="checkbox"/>	Broadband deployment cost effective strategy plan and strategy implementation progress reports.	January	December	1. Continue to develop and implement cost-effective strategies 2. Facilitate three (3) infrastructure applications per year 3. Assist ISPs and WISPs with information and data	1. Track current broadband plans 2 and 3. Assist with data needed for applications through speed tests, surveys, and letters of intent, support, etc; act as liaison with public.	OCED & SJVRBC Members
	Activity 2	Continue to provide information and data about broadband availability and demand aggregation to ISPs and WISPs; and inform them about CASF and assist them in identifying CASF project areas	<input type="checkbox"/>	Progress reports on cost effective strategy implementation	January	December			OCED & SJVRBC Members
	Activity 3	Work with ISPs to develop projects and grant applications; assist in identifying match funding	<input type="checkbox"/>	Grant applications completed with description of infrastructure application development.	January	December			OCED & SJVRBC Members
Objective 4. Conducting activities that will lead to or that can be reasonably expected to lead to CASF infrastructure projects or broadband deployment projects related to new programs created under SB 156 and AB 164, including the Federal Funding Account, Middle-Mile, Broadband Loan Loss Reserve, and Local Agency Technical Assistance.	Activity 1	Continue to support project permitting activities; Continue to promote "dig once" policies.	<input type="checkbox"/>	Meet with local stakeholders and key community leaders (Quarterly) including Broadband Coalitions in the San Joaquin Valley to promote "dig once" policies.	January	December	1. Support permit requests as they come up (tower builds, etc.) 2. Engage stakeholders; attend general plan update meetings; speak with utility companies and municipalities in 8 county region.	1. Contact municipalities; get on notice lists for permits; maintain database of permit requests. 2. Keep calendar of meetings and opportunities to engage stakeholders. 3. Collect data and maintain database of public assets.	OCED & SJVRBC Members
	Activity 2	Continue to engage stakeholders to better understand and explain regional broadband needs and solutions.	<input type="checkbox"/>	Meet with local stakeholders and key community leaders (Quarterly) to explain regional broadband needs, solutions and updates on progress.	January	December	3. Assist with inventory public assets and aggregate demand updated as needed per county. 4. Track number of local jurisdictions engaged per county.		OCED & SJVRBC Members
	Activity 3	Update the inventory of public assets and aggregate demand.	<input type="checkbox"/>	Public assets inventory updates; regional broadband availability maps	January	December			OCED & SJVRBC Members
Objective 5. Assisting the Commission in publicizing requests for wireline testing volunteers in areas, as needed	Activity 1	Publicize wireline testing volunteer requests via social media platforms, advertisement and website posts.	<input type="checkbox"/>	Publicizing materials and list of testing volunteers	January	December	1. Help facilitate wireline testing in 8 county San Joaquin Valley region with test hardware provided by CSU Chico; number to be determined by CSU Chico. 2. Produce mapping data updates identified as a result of testing; number dependent on actual wireline tests recorded.	Collect and maintain list of volunteers taking wireline tests; monitor calls from volunteers and report any relevant changes.	SJVRBC Members
	Activity 2	Assist volunteers in wireline testing and provide instructional support	<input type="checkbox"/>	Utilize bi-lingual staff to oversee volunteers conducting wireline testing training materials; info posted on website in Spanish / English	January	December			SJVRBC Members
	Activity 3	Collect and analyze wireline testing data; provide data to update CPUC maps if discrepancies are discovered in testing.	<input type="checkbox"/>	Wireline testing data analysis; test results indicating unserved or underserved areas in the 8 county region.	January	December			SJVRBC Members
Conducting and Submitting annual audit reports, as required	Annual Audit	Provide the required annual audit report	<input type="checkbox"/>	Annual audit report		February	n/a	n/a	

Appendix A-4, ANNUAL WORK PLAN AND PERFORMANCE METRICS PLAN (see Sec 1.6 B)									
[Consortium Members, create a separate work plan and performance metrics plan for each work plan year, if seeking multi-year funding]									
Name of Consortium:		San Joaquin Valley Regional Broadband Consortium							
Name of Project:		San Joaquin Valley Regional Broadband Consortium 2023-2025							
Proposed Start Date of Project:		1/1/2024							
Broadband deployment activities funded by other state or federal grants		NONE							
Confirmation that CASF consortium budget does not duplicate any other sources of funding		Confirmed <input checked="" type="checkbox"/> Check		Any ongoing projects do not have these specific deliverables.					
Year 2 2021 <i>[see instructions below for work plan terminology definitions and requirements]</i>									
Objective	Activity Description	Start-Up Activity	Deliverable(s) *	Beginning Month	End Month	Performance Measure(s)*	Method for Performance Tracking and Measuring	Responsible Party(ies)	
Objective 1. Collaborating with the Commission to engage regional consortia, local officials, ISPs, stakeholders, and consumers regarding priority areas and cost-effective strategies to achieve the broadband access goal	Activity 1	Continue to identify Broadband priorities or gaps within regional public health, education, economic, land use, transportation, emergency response, and workforce development plans.	<input type="checkbox"/>	Continue to update the 8 county region Inventory of local/regional plans that include broadband as a priority. Identify gaps in	January	December	1. Update the San Joaquin Valley inventory of local and regional plans that include broadband as a priority 2. Continue to collect speed test results on an annual basis. (Two communities per County) 3. Present Regional Broadband Update to local elected officials, stakeholders and CBOs once a year during California Partnership for the San Joaquin Valley quarterly meeting. 4. Update the San Joaquin Valley Preferred Scenario for Middle Mile deployment based on CENIC's current work and identify future projects.	1. Review and record language included in adopted planning documents. 2. Track variance between Urban vs Rural Broadband speeds vs monthly ISP plans. 3. Track community outreach through metrics on social media and website analytics. 4. Record and report on survey results.	OCED & SJVRBC Members
	Activity 2	Continue to Identify local zoning and permitting challenges and propose best practices utilized by other Consortia to streamline broadband expansion.	<input type="checkbox"/>	Catalogue and/or draft new language for broadband policies.	January	December			OCED & SJVRBC Members
	Activity 3	Continue to work with local County Offices of Education and local CBOs to provide the necessary information to enable the CPUC and CSU Chico to update State broadband access maps.	<input type="checkbox"/>	Gather and report mapping and speed test results in a minimum of two communities per County	January	December			OCED & SJVRBC Members
	Activity 4	Continue to conduct marketing and outreach for SJVRBC projects	<input type="checkbox"/>	Coordinate direct marketing and outreach materials via Social Media platforms and website posts.	January	December			OCED & SJVRBC Members
	Activity 5	Continue to work with CENIC to identify needs and gaps in the proposed middle mile network.	<input type="checkbox"/>	Meet with CENIC on a quarterly basis to share needs and gaps findings.	January	December			OCED & SJVRBC Members
Objective 2. Identifying potential CASF infrastructure projects, along with other opportunities, where ISPs can expand and improve their infrastructure and service offerings to achieve the goal of reaching 98% broadband deployment in 8 county San Joaquin Valley region.	Activity 1	Continue to inventory & map broadband infrastructure assets in the San Joaquin Valley, including fiber routes, nodes and wireless sites or assets that could support wireless infrastructure	<input type="checkbox"/>	Update map(s) of assets by county	January	December	1. Update the San Joaquin Valley Network Broadband Map. 2. At least eight (8) priority areas identified per year. 3. Update one (1) map of broadband provider offerings by community, including key anchor institutions identified 4. A minimum of three (3) CASF infrastructure projects identified per year 5. Update one (1) Inventory of partnership and funding opportunities by county.	1. Record, document and report mapping to community leaders, stakeholders, CBOs, and ISP(s) serving the San Joaquin Valley. 2. Use all data collected in other activities and work with ISPs and WISPs to identify possible CASF projects.	OCED & SJVRBC Members
	Activity 2	Continue to map broadband infrastructure gaps, using CPUC maps and Microsoft Digital Equity Dashboard (new interactive tool), speed testing, socioeconomic data, population density, and anchor institution customer/client place of residence (urban, rural, farm).	<input type="checkbox"/>	Update map(s) of gaps by county. Inventory broadband offering by community and key anchor institutions.	January	December			OCED & SJVRBC Members
	Activity 3	Continue to identify priority areas, (Communities & Census tracts) for broadband infrastructure improvement based on gaps/assets assessments.	<input type="checkbox"/>	Update listing of priority areas (by county, community and census tracts), with rationale & justification.	January	December			OCED & SJVRBC Members
	Activity 4	Continue to identify CASF infrastructure projects	<input type="checkbox"/>	Facilitate submission of proposals to CASF infrastructure projects	January	December			OCED & SJVRBC Members
	Activity 5	Continue to identify other opportunities (i.e., leverage funding, collaborating with other stakeholders)	<input type="checkbox"/>	Description of other partnership opportunities and potential funding mechanisms.	January	December			OCED & SJVRBC Members

Objective 3 , Assisting CASF infrastructure applicants in the project development or grant application process	Activity 1	Continue to implement cost-effective strategies for broadband deployment based on available infrastructure and geographic barriers	<input type="checkbox"/>	Broadband deployment cost effective strategy plan and strategy implementation progress reports.	January	December	1. Continue to develop and implement cost-effective strategies 2. Facilitate three (3) infrastructure applications per year 3. Assist ISPs and WISPs with information and data	1. Track current broadband plans 2 and 3. Assist with data needed for applications through speed tests, surveys, and letters of intent, support, etc; act as liaison with public.	OCED & SJVRBC Members
	Activity 2	Continue to provide information and data about broadband availability and demand aggregation to ISPs and WISPs; and inform them about CASF and assist them in identifying CASF project areas	<input type="checkbox"/>	Progress reports on cost effective strategy implementation	January	December			OCED & SJVRBC Members
	Activity 3	Work with ISPs to develop projects and grant applications; assist in identifying match funding	<input type="checkbox"/>	Grant applications completed with description of infrastructure application development.	January	December			OCED & SJVRBC Members
Objective 4 , Conducting activities leading to CASF infrastructure applications	Activity 1	Continue to support project permitting activities; Continue to promote "dig once" policies.	<input type="checkbox"/>	Meet with local stakeholders and key community leaders (Quarterly) including Broadband Coalitions in the San Joaquin Valley to promote "dig once" policies	January	December	1. Support permit requests as they come up (tower builds, etc.) 2. Engage stakeholders; attend general plan update meetings; speak with utility companies and municipalities in 8 county region. 3. Assist with inventory public assets and aggregate demand updated as needed per county. 4. Track number of local jurisdictions engaged per county.	1. Contact municipalities; get on notice lists for permits; maintain database of permit requests. 2. Keep calendar of meetings and opportunities to engage stakeholders. 3. Collect data and maintain database of public assets.	OCED & SJVRBC Members
	Activity 2	Continue to engage stakeholders to better understand and explain regional broadband needs and solutions.	<input type="checkbox"/>	Meet with local stakeholders and key community leaders (Quarterly) to explain regional broadband needs, solutions and updates on progress	January	December			OCED & SJVRBC Members
	Activity 3	Update the inventory of public assets and aggregate demand.	<input type="checkbox"/>	Public assets inventory updates; regional broadband availability maps	January	December			OCED & SJVRBC Members
Objective 5 , Assisting the Commission in publicizing requests for wireline testing volunteers in areas, as needed	Activity 1	Publicize wireline testing volunteer requests via social media platforms, advertisement and website posts.	<input type="checkbox"/>	Publicizing materials and list of testing volunteers	January	December	1. Help facilitate wireline testing in 8 county San Joaquin Valley region with test hardware provided by CSU Chico; number to be determined by CSU Chico. 2. Produce mapping data updates identified as a result of testing; number dependent on actual wireline tests recorded.	Collect and maintain list of volunteers taking wireline tests; monitor calls from volunteers and report any relevant changes.	SJVRBC Members
	Activity 2	Assist volunteers in wireline testing and provide instructional support	<input type="checkbox"/>	Utilize bi-lingual staff to oversee volunteers conducting wireline testing training materials; info posted on website in Spanish / English	January	December			SJVRBC Members
	Activity 3	Collect and analyze wireline testing data; provide data to update CPUC maps if discrepancies are discovered in testing.	<input type="checkbox"/>	Wireline testing data analysis; test results indicating unserved or underserved areas in the 8 county region.	January	December			SJVRBC Members
Conducting and Submitting annual audit reports, as required	Annual Audit	Provide the required annual audit report	<input type="checkbox"/>	Annual audit report		February	n/a	n/a	

Appendix A-4, ANNUAL WORK PLAN AND PERFORMANCE METRICS PLAN (see Sec 1.6 B)									
[Consortium Members, create a separate work plan and performance metrics plan for each work plan year, if seeking multi-year funding]									
Name of Consortium:		San Joaquin Valley Regional Broadband Consortium							
Name of Project:		San Joaquin Valley Regional Broadband Consortium 2023-2025							
Proposed Start Date of Project:		1/1/2025							
Broadband deployment activities funded by other state or federal grants		NONE							
Confirmation that CASF consortium budget does not duplicate any other sources of funding		Confirmed <input checked="" type="checkbox"/> Check		Any ongoing projects do not have these specific deliverables.					
Year 3 2021 <i>[see instructions below for work plan terminology definitions and requirements]</i>									
Objective	Activity Description	Start-Up Activity	Deliverable(s) *	Beginning Month	End Month	Performance Measure(s)*	Method for Performance Tracking and Measuring	Responsible Party(ies)	
Objective 1. Collaborating with the Commission to engage regional consortia, local officials, ISPs, stakeholders, and consumers regarding priority areas and cost-effective strategies to achieve the broadband access goal	Activity 1	Continue to identify Broadband priorities or gaps within regional public health, education, economic, land use, transportation, emergency response, and workforce development plans.	<input type="checkbox"/>	Continue to update the 8 county region Inventory of local/regional plans that include broadband as a priority. Identify gaps in	January	December	1. Update the San Joaquin Valley inventory of local and regional plans that include broadband as a priority 2. Continue to collect speed test results on an annual basis. (Two communities per County) 3. Present Regional Broadband Update to local elected officials, stakeholders and CBOs once a year during California Partnership for the San Joaquin Valley quarterly meeting.	1. Review and record language included in adopted planning documents. 2. Track variance between Urban vs Rural Broadband speeds vs monthly ISP plans. 3. Track community outreach through metrics on social media and website analytics. 4. Record and report on survey results.	OCED & SJVRBC Members
	Activity 2	Continue to Identify local zoning and permitting challenges and propose best practices utilized by other Consortia to streamline broadband expansion.	<input type="checkbox"/>	Catalogue and/or draft new language for broadband policies.	January	December	4. Update the San Joaquin Valley Preferred Scenario for Middle Mile deployment based on CENIC's current work and identify future projects.		OCED & SJVRBC Members
	Activity 3	Continue to work with local County Offices of Education and local CBOs to provide the necessary information to enable the CPUC and CSU Chico to update State broadband access maps.	<input type="checkbox"/>	Gather and report mapping and speed test results in a minimum of two communities per County	January	December			OCED & SJVRBC Members
	Activity 4	Continue to conduct marketing and outreach for SJVRBC projects	<input type="checkbox"/>	Coordinate direct marketing and outreach materials via Social Media platforms and website posts.	January	December			OCED & SJVRBC Members
	Activity 5	Continue to work with CENIC to identify needs and gaps in the proposed middle mile network.	<input type="checkbox"/>	Meet with CENIC on a quarterly basis to share needs and gaps findings.	January	December			OCED & SJVRBC Members
Objective 2. Identifying potential CASF infrastructure projects, along with other opportunities, where ISPs can expand and improve their infrastructure and service offerings to achieve the goal of reaching 98% broadband deployment in 8 county San Joaquin Valley region.	Activity 1	Continue to inventory & map broadband infrastructure assets in the San Joaquin Valley, including fiber routes, nodes and wireless sites or assets that could support wireless infrastructure	<input type="checkbox"/>	Update map(s) of assets by county	January	December	1. Update the San Joaquin Valley Network Broadband Map. 2. At least eight (8) priority areas identified per year. 3. Update one (1) map of broadband provider offerings by community, including key anchor institutions identified	1. Record, document and report mapping to community leaders, stakeholders, CBOs, and ISP(s) serving the San Joaquin Valley. 2. Use all data collected in other activities and work with ISPs and WISPs to identify possible CASF projects.	OCED & SJVRBC Members
	Activity 2	Continue to map broadband infrastructure gaps, using CPUC maps and Microsoft Digital Equity Dashboard (new interactive tool), speed testing, socioeconomic data, population density, and anchor institution customer/client place of residence (urban, rural, farm).	<input type="checkbox"/>	Update map(s) of gaps by county. Inventory broadband offering by community and key anchor institutions.	January	December	4. A minimum of three (3) CASF infrastructure projects identified per year 5. Update one (1) Inventory of partnership and funding opportunities by county.		OCED & SJVRBC Members
	Activity 3	Continue to identify priority areas, (Communities & Census tracts) for broadband infrastructure improvement based on gaps/assets assessments.	<input type="checkbox"/>	Update listing of priority areas (by county, community and census tracts), with rationale & justification.	January	December			OCED & SJVRBC Members
	Activity 4	Continue to identify CASF infrastructure projects	<input type="checkbox"/>	Facilitate submission of proposals to CASF infrastructure projects	January	December			OCED & SJVRBC Members
	Activity 5	Continue to identify other opportunities (i.e., leverage funding, collaborating with other stakeholders)	<input type="checkbox"/>	Description of other partnership opportunities and potential funding mechanisms.	January	December			OCED & SJVRBC Members

Objective 3, Assisting CASF infrastructure applicants in the project development or grant application process	Activity 1	Continue to implement cost-effective strategies for broadband deployment based on available infrastructure and geographic barriers	<input type="checkbox"/>	Broadband deployment cost effective strategy plan and strategy implementation progress reports.	January	December	1. Continue to develop and implement cost-effective strategies 2. Facilitate three (3) infrastructure applications per year 3. Assist ISPs and WISPs with information and data	1. Track current broadband plans 2 and 3. Assist with data needed for applications through speed tests, surveys, and letters of intent, support, etc; act as liaison with public.	OCED & SJVRBC Members
	Activity 2	Continue to provide information and data about broadband availability and demand aggregation to ISPs and WISPs; and inform them about CASF and assist them in identifying CASF project areas	<input type="checkbox"/>	Progress reports on cost effective strategy implementation	January	December			OCED & SJVRBC Members
	Activity 3	Work with ISPs to develop projects and grant applications; assist in identifying match funding	<input type="checkbox"/>	Grant applications completed with description of infrastructure application development.	January	December			OCED & SJVRBC Members
Objective 4, Conducting activities leading to CASF infrastructure applications	Activity 1	Continue to support project permitting activities; Continue to promote "dig once" policies.	<input type="checkbox"/>	Meet with local stakeholders and key community leaders (Quarterly) including Broadband	January	December	1. Support permit requests as they come up (tower builds, etc.) 2. Engage stakeholders; attend general plan update meetings; speak with utility companies and municipalities in 8 county region. 3. Assist with inventory public assets and aggregate demand updated as needed per county. 4. Track number of local	1. Contact municipalities; get on notice lists for permits; maintain database of permit requests. 2. Keep calendar of meetings and opportunities to engage stakeholders. 3. Collect data and maintain database of public assets.	OCED & SJVRBC Members
	Activity 2	Continue to engage stakeholders to better understand and explain regional broadband needs and solutions.	<input type="checkbox"/>	Meet with local stakeholders and key community leaders (Quarterly) to explain regional broadband needs, solutions and updates on progress.	January	December			OCED & SJVRBC Members
	Activity 3	Update the inventory of public assets and aggregate demand.	<input type="checkbox"/>	Public assets inventory updates; regional broadband availability maps	January	December			OCED & SJVRBC Members
Objective 5, Assisting the Commission in publicizing requests for wireline testing volunteers in areas, as needed	Activity 1	Publicize wireline testing volunteer requests via social media platforms, advertisement and website posts.	<input type="checkbox"/>	Publicizing materials and list of testing volunteers	January	December	1. Help facilitate wireline testing in 8 county San Joaquin Valley region with test hardware provided by CSU Chico; number to be determined by CSU Chico. 2. Produce mapping data updates identified as a result of testing; number dependent on actual wireline tests recorded.	Collect and maintain list of volunteers taking wireline tests; monitor calls from volunteers and report any relevant changes.	SJVRBC Members
	Activity 2	Assist volunteers in wireline testing and provide instructional support	<input type="checkbox"/>	Utilize bi-lingual staff to oversee volunteers conducting wireline testing training materials; info posted on website in Spanish / English	January	December			SJVRBC Members
	Activity 3	Collect and analyze wireline testing data; provide data to update CPUC maps if discrepancies are discovered in testing.	<input type="checkbox"/>	Wireline testing data analysis; test results indicating unserved or underserved areas in the 8 county region.	January	December			SJVRBC Members
Conducting and Submitting annual audit reports, as required	Annual Audit	Provide the required annual audit report	<input type="checkbox"/>	Annual audit report		February	n/a	n/a	